**CALL FOR SENIOR EDITORS (NON-CREDIT POSITION)**

The Windsor Review of Legal and Social Issues (“the Review”) is now accepting applications for **Senior Editors** for the 2020–21 academic year.

The Senior Editor role is a **non-credit** position that combines the roles and responsibilities formerly assigned to Citations Editors, Copy Editors, and Solicitations Associates. Senior Editors are responsible for ensuring the quality of writing and accuracy of citations in papers selected for publication and act as a team lead and resource to Junior Editors (formerly Associate Editors). Senior Editors also assist with the selections process by reviewing the quality of papers submitted to the Review. **Preference will be given to candidates with a history of working with the Review and** **this is an excellent role for those interested in joining the Review’s Executive next year**. The role includes the following responsibilities:

**Assist with solicitations process**

* Read, review, and rank articles submitted for the Print Edition and Student Conference
* Provide feedback on paper quality to Editorial Board
* Research potential peer-reviewers for Print Edition

**Copy edit papers selected for Print Edition**

* Proofread and edit papers for spelling, grammar, and punctuation
* Refine language and stylistic components of papers
* Perform edits that maintain the author’s voice, while enhancing quality of papers

**Edit citations for papers selected for Print Edition**

* Develop an editing strategy for assignments and distribute work to Junior Editors
* Review and evaluate work completed by Associate Editors by verifying form and content of citations
* Compile ‘Master’ Binder that combines the corrected work of each Junior Editor team member and submit to Editorial Board

**Oversee Junior Editors**

* Act as primary contact for team of Junior Editors
* Assist with training of Junior Editors
* Hold meetings with Junior Editors and be available via email/phone to answer questions about assignments
* Provide feedback to Editorial Board about progress of Junior Editors

**An ideal candidate will demonstrate:**

* Strong leadership ability
* Commitment to the founding principles of the Review and passion for legal scholarship
* First-rate writing and editing skills
* Understanding of the Review’s editorial process
* Excellent attention to detail
* Proactive approach to workload
* Strong organizational skills

**Submission Process:** To apply, please submit a cover letter explaining your qualifications and interest in this role, a CV, a brief writing sample, and **a completed “Senior Editor Assignment**”. The writing sample should be about five pages in length (1250 words), may include excerpts of lengthier pieces, and must be solely authored by the applicant. Combine your application into a single PDF and submit to Adrin Shojaie, Editor-in-Chief, at: wrlsi@uwindsor.ca. Please also direct any inquiries about the role or application process to this email.

The application deadlineis **Friday, September 18th, 2020 by 5:00PM.**

**Mock Senior Editor Assignment**

Using “Track Changes”, correct the following citations in accordance with the **Canadian Guide to Uniform Legal Citation (McGill Guide) 9th Edition.** Make sure to locate and check each source to ensure all information is accurate. **Beneath each corrected citation, list the rule number and description of rule(s) used. Example**:“Abbreviated journal title per rule 6.1.6”

1. Gaya, Saad, *R v Jarvis*: Carving out a contextual approach to privacy, (7 March 2018), *TheCourt.ca*: <http://www.thecourt.ca/r-v-jarvis-carving-out-a-contextual-approach-to-privacy/>.

**Rule(s) Engaged:**

1. Mark M. Pollitt, “Digital Crime” in *Handbook of Digital and Multimedia Forensic Evidence*, edited by John J. Barbara, (New Jersey: *Humana Press*, 2009).

**Rule(s) Engaged:**

1. *Moge v. Moge*, 99 D.L.R. (4th) 456, [1992] S.C.J. No. 107.

**Rule(s) Engaged:**

1. Dale Margolin, “No Chance to Prove Themselves: The Rights of Mentally Disabled Parents under the Americans with Disabilities Act and State Law” (2007–2008) 15:1 Virginia J of Social Policy & the Law 113.

**Rule(s) Engaged:**

1. Aaron Wherry, “How the SNC-Lavalin affair tested Trudeau's ideals” CBC <https://www.cbc.ca/news/politics/snc-lavalin-trudeau-aaron-wherry-1.5082972>.

**Rule(s) Engaged:**

1. *An Act to promote reductions in the use and creation of toxic substances and to amend other Acts*, S.O. 2009, c. 9.

**Rule(s) Engaged:**